CORE HR

EASY AND EFFECTIVE HR ADMINISTRATION

Modern workforce management and HR automation solution based on SharePoint and Office 365.

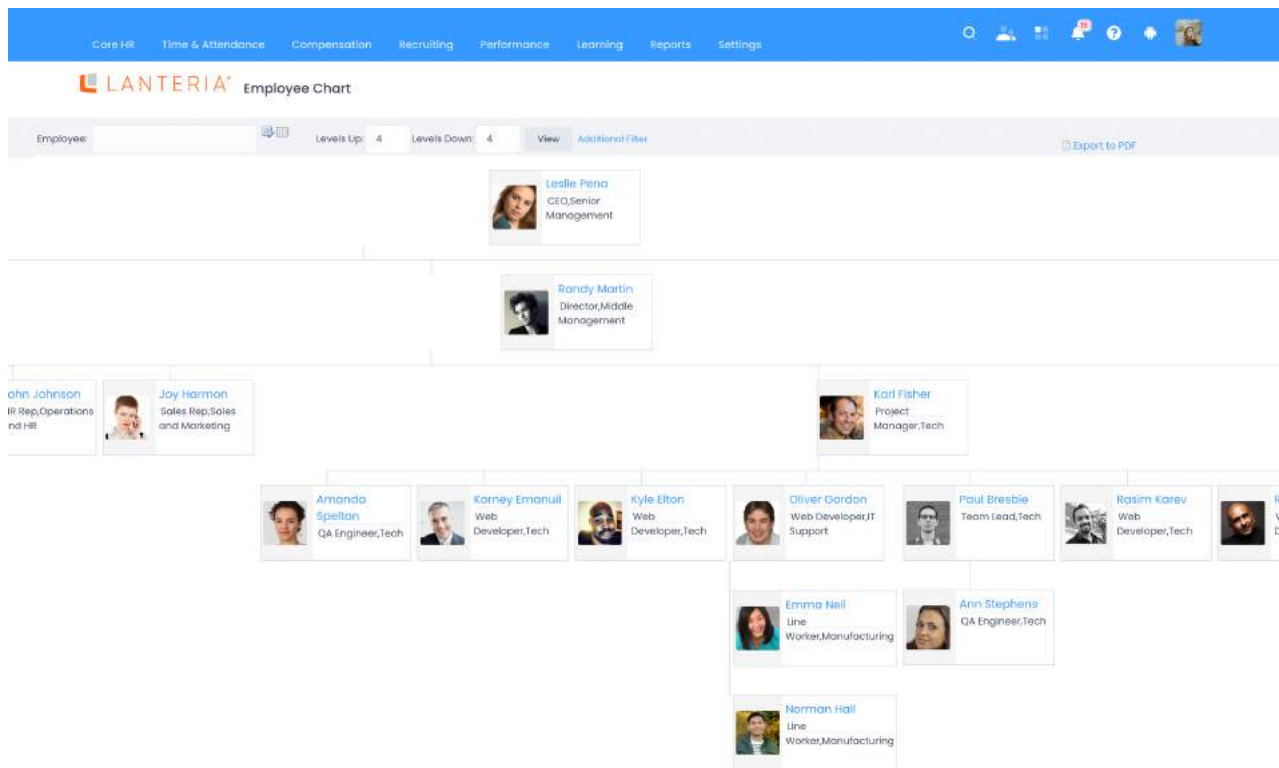# CORE HR OVERVIEW

Manage the company's structure, automate your essential HR processes and create a central storage of employee records and documents.

- Have a centralized storage of all employee data
- Design and track the HR processes and approval workflows
- Maintain all HR documents in one place
- Visualize the organizational chart
- Define and analyze the compensation components
- Launch salary reviews

CORE HR FEATURES

VISUALIZE YOUR ORG CHARTS

- Automated charts by org units, positions and employees
- Flexible org structure with custom org unit types
- Job profiles and positions

HAVE A CENTRALIZED STORAGE OF ALL HR DATA

- Configurable Employee database and profiles
- Employee documents with custom metadata
- Secure role-based access via Self Service

ANALYZE YOUR DATA

- Library of out-of-the-box reports and dashboards
- Custom reports with Report Builder
- HR insights for executives and managers

INTEGRATE YOUR SYSTEM

- Data integration with payroll and other systems
- Integration with Employee Self Service and other Lanteria solutions
- Office 365, SharePoint, Active Directory and Exchange

MANAGE COMPENSATION

- Configurable compensation components
- Collaborative salary reviews
- Salary range analysis

DESIGN CUSTOM HR PROCESSES

- Out-of-the-box and custom processes and approval workflows
- Automated task assignment and notifications via Self Service
- Monitoring of HR processes flow and statuses

USER ROLES IN LANTERIA HR

HR PRO

Complete automation of HR tasks and access to full analytical reporting.

MANAGER

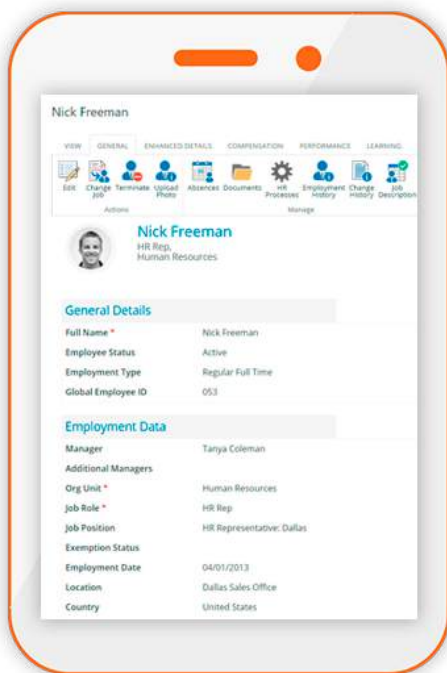Collaboration with teams and better management decisions supported by Manager Self Service.

EMPLOYEE

Employee engagement and access to personal data, records and documents with Employee Self Service.

CUSTOM ROLE

Custom user roles and permissions, such as: training managers, recruiting managers, local HR managers and other.

ANALYTICS AND REPORTS

Get the full analytical insights and make informed decisions. Use a library of out-of-the-box reports and dashboards available in the system or create your own custom reports using Lanteria Report Builder.

LANTERIA HR SYSTEM

Lanteria HR is a SharePoint based Human Resource Management (HRM) solution that facilitates and automates the entire Human Resource (HR) cycle in a company. The solution creates a central storage location for all HR information, while supporting HR processes and increasing the performance of each employee and organization as a whole.

Lanteria was founded in 2006 and, since that time, have successfully completed over 150 projects for local and international clients. The Lanteria team includes both experienced HR and IT professionals. This allows us to integrate our extensive HR experience with all the cutting-edge Microsoft technologies that you are already using.

OUR CUSTOMERS

✓ Customers in 40+ countries around the globe

✓ Exclusive focus on HR management and Microsoft technologies

✓ Professional implementation and support teams

✓ Microsoft Certified Partner

✓ 50+ partners worldwide

✓ Founded in 2006