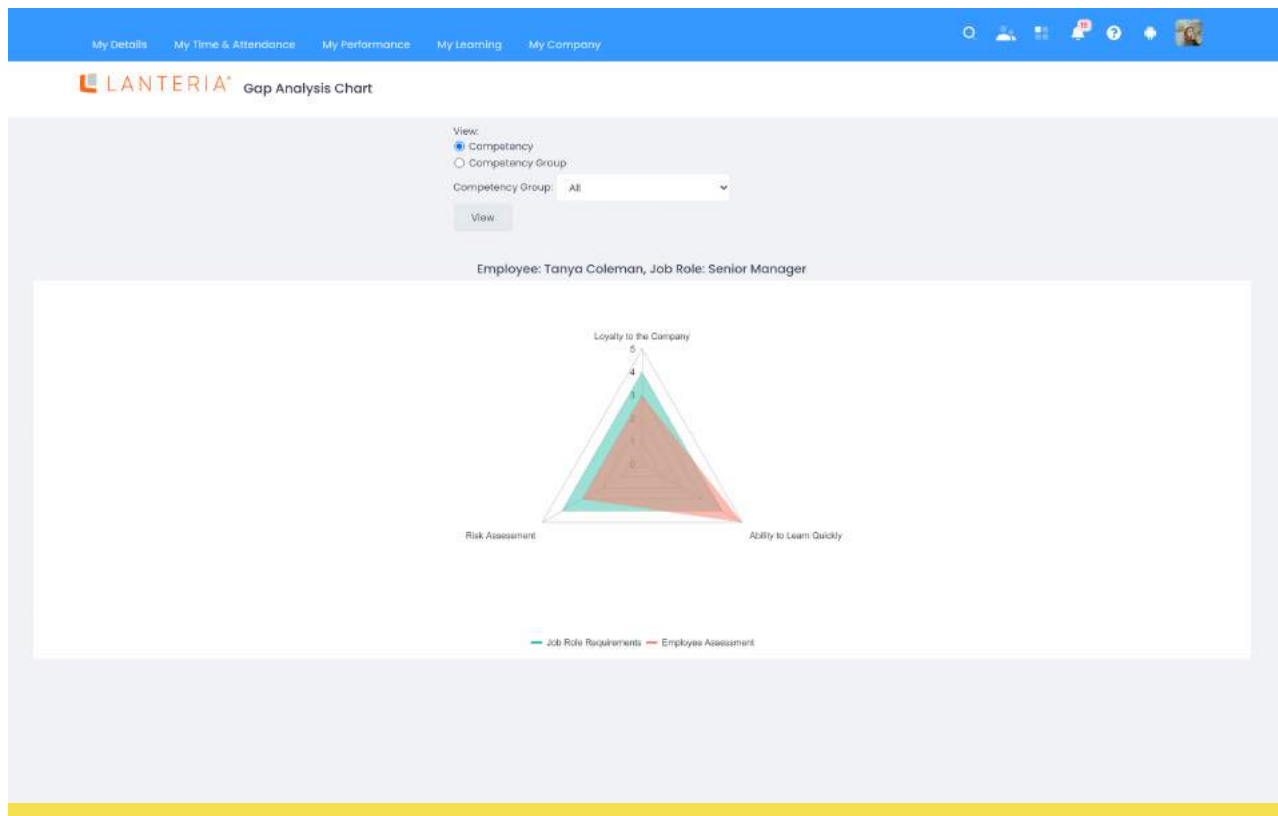# REPORT CENTER

ANALYTICAL INSIGHTS FOR BEST MANAGEMENT DECISIONS

MODULE OVERVIEW

Use charts and reports to consolidate your organization's information. Compile your data in easy-to-build custom reports that help you make the most informed decisions for your organization's future.

Once you've built a custom report, you can quickly and easily access it at any time to get your organization's most up-to-date information with a single click.

Save a copy in your desired format, and make the right decisions for your company.
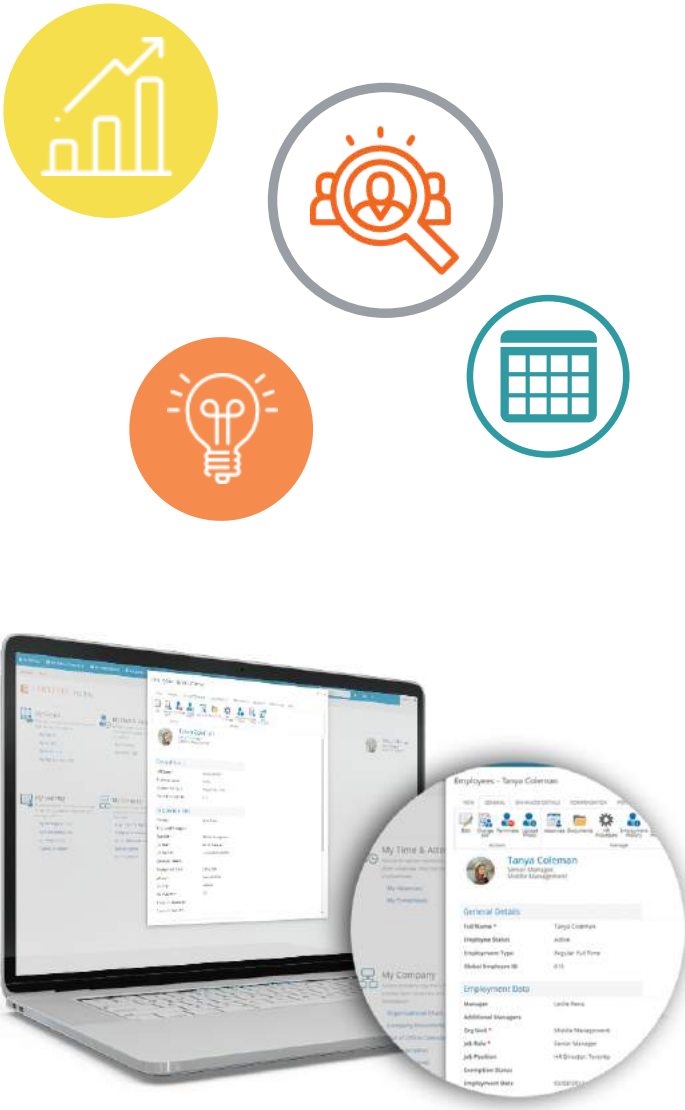
FEATURES

LIBRARY OF PRE–BUILT REPORTS

- 40+ comprehensive reports and charts available out of the box
- Export reports into PDF, Word, and Excel formats
- Secure sensitive data with role-based permissions for HR and managers

CUSTOM REPORTS WITH THE EASY–TO–USE REPORT BUILDER

- Designed for business users, no technical skills needed
- Ability to aggregate data with tables and fields, add user-defined filters, groupings and totals
- Custom reports can be stored for future use and shared with other users

ANALYTICAL CHARTS AND DASHBOARDS

- Get Overall Company and HR statistics at a glance
- Monitor expiring and missing documents from employees
- Track real-time absence data throughout your company
- Monitor the progress of performance review cycles in real time
- Access training statistics with a single click
- Quickly see all pending requests

USER ROLES IN LANTERIA HR

HR PRO

Complete automation of HR tasks and access to full analytical reporting.

MANAGER

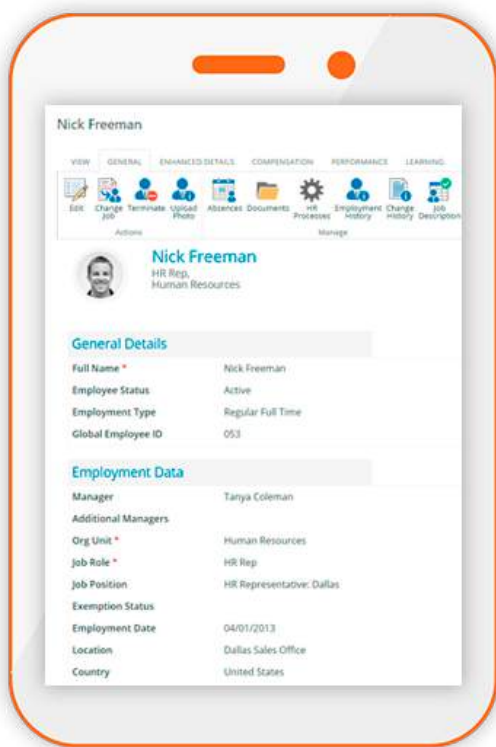Collaboration with teams and better management decisions supported by Manager Self Service.

EMPLOYEE

Employee engagement and access to personal data, records and documents with Employee Self Service.

CUSTOM ROLE

Custom user roles and permissions, such as: training managers, recruiting managers, local HR managers and other.

ANALYTICS AND REPORTS

Get the full analytical insights and make informed decisions. Use a library of out-of-the-box reports and dashboards available in the system or create your own custom reports using Lanteria Report Builder.

LANTERIA HR SYSTEM

Lanteria HR is a SharePoint based Human Resource Management (HRM) solution that facilitates and automates the entire Human Resource (HR) cycle in a company. The solution creates a central storage location for all HR information, while supporting HR processes and increasing the performance of each employee and organization as a whole.

Lanteria was founded in 2006 and, since that time, have successfully completed over 150 projects for local and international clients. The Lanteria team includes both experienced HR and IT professionals. This allows us to integrate our extensive HR experience with all the cutting-edge Microsoft technologies that you are already using.

OUR CUSTOMERS

WB INTERACTIVE ENTERTAINMENT

Lufthansa

SEGA®

OSM

ANDERSON CONTRACTORS

Acronis

small planet AIRLINES

Leica

LOCKHEED MARTIN

National College
A Degree of Difference... Since 1886

✓ Customers in 40+ countries around the globe

✓ Exclusive focus on HR management and Microsoft technologies

✓ Professional implementation and support teams

✓ Microsoft Certified Partner

✓ 50+ partners worldwide

✓ Founded in 2006